

NCS Site Council Minutes April 12, 2016, 4:00 pm at NCS, Lee Lohr's Classroom

Welcome: True signs of Spring? The following Site Council members were in attendance: Leigh Schmidt, Jennifer Bradley, Jennifer Klawiter, Jim Ruder, Abby Jakowski, and Robin Kling. Non-voting 501c3 Representatives: Susan Christiansen, Katie Kohl, and Sarah Gaskell. Non-voting 501c3 Representative: Charyn Grandau
Not in Attendance: Kim Wroblewski, Brandi Mueller, and Tiffany Minter

501c3 Report: Charyn and Susan reported that Brett, Susan, Charyn, and Jim met last night. Among other topics covered in this agenda were the discussions of an annual report, adding members to the 501c3 Board, and STEM and Environmental Curriculum Map. The annual report could include demographics, mission/vision, goals, budget and fundraising, lottery process, STEM and environmental emphasis, and enrollment process. The report could be valuable for continuity, communication, and marketing purposes. We could consider an Annual Report Chair on the 501c3 Board. Heidi may be interested in drafting a STEM and Curriculum Map over the summer. Jim will explore Heidi's interest and figure out a possible stipend for Site Council to consider in May. Additional Board members may be attracted by Bring a Buddy to the Board. We will have a joint meeting on May 10 with the 501c3 members joining us at 5:00 pm.

STEM and Personalized Learning- Architect Josh Johnson is completing his last visit to classrooms this week. The Keva Maple blocks and Lee Lohr-made blocks have been shared. Classes are in construction mode with painting taking place later this week. We are going to the Monona Terrace on April 21 for lunch and then to set up Terrace Town in the afternoon. The show is on Sat., April 23. Abby is heading up a sign up for parents to help move stuff to the Terrace on Wed., April 20, after school and help communicate for families to pick up, if possible, between 3:30 and 4:00 pm on Sat., along with a few people to help transport other projects back.

We scheduled Earth Day Walks in the Woods outings for Fri. April 22. (Earth Day) K/1 is walking to Verona Area School Prairie and Forest, 2/3 is visiting Dane Co. Parks, Scheidegger Woods (1 mile S. off Verona off Range Trail Road) and Prairie Moraine County Park (1 mile south of Verona off PB) and 4/5 will visit the Madison District School Forest (3 miles south of Verona off of Hwy. 69 on Schaller Road.)

TT After-school drop off at 3:15 pm leaving school; pick up late on Sat.

Staffing -

Leigh and Sarah will head up efforts to honor Sandee. Sandee will be coming on Wed., May 18, to be recognized by staff after school. Jim will call Sandee about a visit; maybe Sandee can come in for a Community Gathering.

The selection committee for the NCS Director position has opted to repost rather than offer the position to any of the candidates who were interviewed. The selection committee membership will remain intact.

They are likely to interview again in early to mid May. Susan and Katie reported they have been very impressed with the process thus far.

We are still delayed in posting either the K/1 position or the I/A position because the FTE budget has yet to be released. We expect little change for NCS next year. The District is waiting to review final bids on the Health Insurance Plan. We expect to post soon after that. We will be allowed to post the K/1 position internally only and may or may not have other candidates to interview. The following is a draft of the FTE budget:

Draft as of April 7, 2016

NCS Position	NCS 2015-2016 FTE	NCS 2016-2017 FTE
Administrator	0.80 18 hours/week	0.80 18 hours/week
Classroom Teachers	6.00 37.5 hours/week	6.00 37.5 hours/week
Integrated Arts (Music/Art)	0.55 (20.62 hours/week)	.29 Music Teacher (10 hours per week) .29 Art Teacher (10 hours per week)
PE	0.29 Shared Service	0.29 Shared Service
Secretary	0.73 One 30 hours/wk One 10 hours/wk	0.73 One 30 hours/wk One 10 hours/wk
Ed. Assistant	0.66 Two at 18 hours/wk	0.66 Two at 18 hours/wk
LMC	0.10 Shared Service	0.11 Shared Service
LMC Assistant	0.03 Shared Service	0
Ed. Tech.	0.08 Shared Service	0.08 Shared Service
Ed. Tech. Assist.	0.08 Shared Service	0.09 Shared Service
Site Council	0.04 Ed. Leadership	0.04 Ed. Leadership
Operations	0.08 (an additional .02 continuing from Site Council)	0.08 (an additional .02 continuing from Site Council)
Total	9.44	9.46

After-School Programming.

	Fall Oct. 12- Nov. 30	Winter Jan. 4- Mar 7	Spring Mar.14- May16
STEM	Scott- Inv. Spec.- 20 Heidi's Room	Tess Wirth -Recycled Racers-21 I/A room	Tara- Sun/Moon-21
Club	Chess with Abby- 21 Library	Cursive- Charyn-24 Library	Bricks for Kidz-23 Library
Homework	Tara/Sue- 4 K/1 room	Jennifer- 3 Jennifer's room	Scott- 4

We are well underway with the spring offerings and have had a positive start in each area. Perhaps we can consider designating more financial support as needed for after-school programming next school year. Keva Blocks Session? Marker Fair? Tolerance?? Yoga session?? might be future considerations. We will include after-school programming in the survey. We will consider splitting up K/1 and 2-5.

Enrollment- We currently have 122 students enrolled. We have repeated our request for 126 student enrollments for 2016-2017 with one possible Open Enrollment student for 4th grade and one for 1st grade because of the possible need of current students moving out of the District.

The March 15 lottery drawing left 17 students on the wait list for K. A couple of students were not age eligible and were hoping for early entrance. A few students drawn in the lottery have passed on placement, so we have ventured into the wait list. We hope to confirm all slots by the May 19 K Orientation. We also had 3 First Grade applicants for 0 slots currently available, 3 Second Grade applicants for 4 slots available, 0 applicants for 2 Third Grade slots, 2 applicants for 0 Fourth Grade slots, and 0 applicants for 2 Fifth Grade slots. So we currently have two openings in 2nd grade, two openings in 3rd grade, and two openings in Fifth grade, with a wait list for K, 1, and 4.

We will be collecting all fees electronically this summer. We will send out a "survey" to confirm family plans to students to NCS in May. We will plan to offer a late August Family Contact session with all students new to classroom teachers again. Jim will explore if there is a fee to for the collection and if we can incorporate those fees.

WI Forward did not take as long as projected for our 3rd graders. Most students finished in 4 one-hour periods, not needing the scheduled 5th day. Literacy required less typing than last year's Badger. Many kids thought the Math was at a just the right level. We used Chromebooks because of a last minute glitch with iPads. 4th and 5th grades start next week.

Diversity and Equity Committee- The Diversity and Equity Committee hosted an Autism Event on **April 8th**. ACT (Achieving Collaborative Treatment, 200 Enterprise St., Verona) headed up discussions. The program was well received by students. The food items may have been more of a distraction. **May 17, 7:00 pm** at the PAC: Our share of the costs of Dr. Erin Winkler's presentation on "Children are not Color Blind-Talking with Children about Race" would be \$350. A **May 13** student activity on Social Justice planning is underway.

VASD School Board Report- The Board hosted a meeting to discuss the prediction of future enrollment numbers in the District. There is expected to be a crunch at the elementary and high school levels. There will be more meetings to follow in May. A survey is expected in the fall and a possible referendum in the spring of 2017. The board will fill current vacancies after they have interviewed interested candidates.

Social/ School Climate Efforts:

Teacher Appreciation Week: May 2 -6. Abby will do a Sign-up Genius for breakfast on Monday and lunches the rest of the week. \$200 donation to Verona Area Education Association for grant projects. (From Marketing budget) Motion approved.

Annual Survey: Jennifer and Susan will put together survey drafts to cover after school, fundraising and general feedback.

Ice Skating: Skating fun was had. The chili, pizza and mac and cheese were eaten. A chili champ was crowned: Jennifer Johncox's Outstanding Organic Beef won by a vote! And we made a few bucks too.

Details from the last two years for comparison are below. Notice the increase in the rental fees.

2016: 75 people paid to \$5 skate. $75 \times 5 = \$375$ in admissions (Less \$200 rental fee) = \$175

Other donations (some left with admissions, some upstairs in donation jars) = \$120

Grand total = \$310 Attendance = 36 families were represented as well as two friends of students!

For comparison:

2015: 90 people paid \$5 to skate. $90 \times 5 = \$450$ in admissions (Less \$180 rental fee) = \$270

Other donations = \$212 Grand total = \$482 Attendance = 43 families were represented as well as a handful of friends.

Car Wash- May 14 from 12-3:00 pm at the same location at Cross Plains State Bank; May 21 rain date. Proceeds will go to 5th grade party.

Year Books have been received. Hats off to Laurie Tracy for again taking on the big task of designing the NCS Year Book.

Perfect Attendance Picture was taken last Friday and is now hanging at the entry way. We were sorry to miss a couple of staff members, but all students were present.

June 2 Ice Cream Social 6:30 pm Abby and Leigh are teaming up to order ice cream.

Field Day Planning (Wed., June 8) Goodman pool and recreation area has been reserved. Abby is planning a repeat of last year's format. Abby needs water coolers- Jennifer K. reported she has a few to use. SC PTA has another 3 we might be able to use, if needed.

Summer play dates could be: (Wed., July 20; Tuesday, August 9, and Wednesday, Aug. 24) all at 6:00-7:00 PM.

Fundraising Report:

Culvers: still waiting on a report or receipt of profits.

Balance: \$22,851.56

- o Curriculum/School Supplies: \$500
- o Fieldtrip: \$500
- o Marketing: \$1,000
- o STEM: \$4,000 (\$500 per teacher, per year, plus \$1,000 for PD/global purchases).
- o After school Programming: \$4,000
- o Internal events/cultural: \$1,000
- Operating Budget: \$1,500

Item Requests \$557 for playground radio. \$52 for white dry erase board in Lee Lohr's office area. \$100 to purchase gourds for next winter's decorations. Approved. We will hope to outline budget categories and amounts for next school year at the May meeting.

Announcements:

April 18: No School

April 21: Leaving NCS at 10:50 am to Terrace Town Lunch and PM set-up at Monona Terrace

April 22: Leaving NCS at 11:00 am, Earth Day, NCS Walks in the Woods

April 23: Saturday showing and take down of Terrace Town

May 9: Spring Art Show 6:00 pm and 50/50 raffle, then Spring Sing at 6:30 pm at PAC

May 13? - Student event on Social Justice

May 17: 7:00 pm, "Children are not Color Blind: How Children Learn Race." Dr. Winkler at the PAC

May 18 and 19: 5th Grade History Plays

May 19: NCS Welcome to Kindergarten evening starting at 6:15 pm

June 2: NCS 5th grade Graduation 5:45 pm

June 2: NCS Family Ice Cream Social 6:30-7:15 pm

June 7: Bike/Walk to School Day

June 8: Field Day at Goodman Pool

June 9: Last Day of School with 12:20 pm Dismissal; report cards go home

Next NCS Site Council meeting date: Tuesday, May 10, 2016, at 4:00 pm at NCS.

Meeting adjourned at 6:00 PM