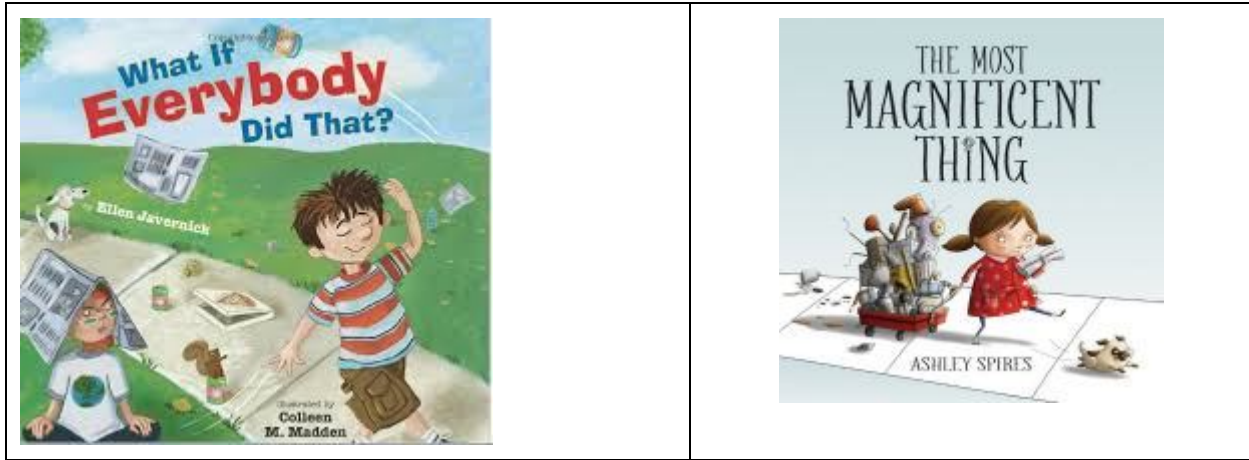


**NCS Site Council Meeting
December 13, 2016**



Site Council Members

Ann Princ'l*	Jennifer Klawiter*	Abby Jakowski*	Jennifer Bradley(Jen)*
Katie Kohl	Leigh Schmidt*	Kim Wroblewski	Sarah Gaskell*
Tiffany Minter*	Brett Polglaze*	Susan Christiansen	Charyn Grandau*

*=Present

Time	What	Next Steps
4:00-4:10	<p>Opening:</p> <ul style="list-style-type: none"> • Celebrate the Positives • Norms for Collaborating <ul style="list-style-type: none"> ○ Equity of Voice ○ Active Listening ○ Respect for all Perspectives ○ Safety and Confidentiality ○ Self Monitor (take care of your needs) • Review agenda and outcomes 	

<p>4:10-4:20</p>	<p>Presidents Report from 501c3:</p> <p>\$14,004 =Bank balance (Does not reflect any fundraising, which will be for 2017-18)</p> <p>\$1,483 to deposit Will be: \$15,005 (\$4,000 which we raised this year, so not for year).</p> <p>\$11,500 committed Money is made from REAP</p> <p>\$8,000 secured for next year Need \$20,000</p> <p>Treasurer’s Report, from President Brett Polglaze Summary Sheet showing our spending since June was shared.</p> <div style="border: 1px solid black; padding: 10px; margin-top: 20px;"> <ul style="list-style-type: none"> • Should we explore an endowment fund? (Put money into this account). This would be a great position to get to. Brett and Sarah will explore. • Do we need to consider a scholarship fund? Brett and Sarah will explore. <p>Next Charter and Growth Discussion</p> </div>	
<p>4:20-5:00</p>	<p>Staff / School Updates:</p> <p><u>Next Community Gathering</u> = Thursday, December 15, 7:45-8:05 SC Step Room</p> <ul style="list-style-type: none"> • Theme = Self Control <p><u>New Century School Learning Goals:</u> Our Goals are below.</p> <p><u>Behavior Plan:</u></p> <ul style="list-style-type: none"> • Lots of positives happening! <ul style="list-style-type: none"> ○ Greatness Ambassadors - focusing on self-control ○ Classroom visits by Ann Princl to discuss self-control using the books “What if Everybody Did That?” and “The Most Magnificent Thing” ○ Community Gathering = Thursday, December 13, 7:45-8:05 SC Step Room ○ Teachers are implementing ideas and expectations in the 	

classroom. Goals are below:

PBIS Goals for December:

1. **Create a Classroom Matrix**
Use the Cool Tool Lesson Plan
Be Creative!
Students can help.

Review/update if you have this in your classroom already.

Sue Austen shared a template to consider using.

2. **Send Ann Princl a picture of your Matrix when complete.**
 - o Full school kick off in January--Full school kick off, indicates expectations for all areas of the school - will be discussed with the students and posted.
 - o Positive Teaching Strategies Tool Box: Nurtured Heart, Love & Logic, Restorative Practices, Nonviolent Crisis Intervention, Responsive Classroom
 - o More information will continue to become available.
 - o Parents will be informed of the expectations in the classrooms and school-wide in December and January, as PBIS unfolds. This will be a process both staff and students will participate in.

We have received our new writing curriculum and have the following plan in place:

NCS CraftPlus Writing Curriculum

Goals for December:

1. **Begin to read the curriculum.**
2. **Look at the Google doc (which will be shared) to share prompt ideas.**
3. **We will determine a prompt.**

Goals for January:

1. **Give the writing prompt by: January 10**
2. **Review the results from the writing prompt. Divide your class results into 3 groups. Choose 1 representative from each group.**
3. **Bring the 3 papers to our January 17 staff meeting.**



5:00-5:05	<p>(Abby) Enrollment / Tour Dates</p> <ul style="list-style-type: none"> • Letters sent from the District on Friday. All tour and info meeting information is on the District Website and our website. • Information meeting with all VASD Elementary Schools: January 10 at Savanna Oaks (Snow Day = January 12 at Badger Ridge), 6:00-7:00 • NCS overview at NCS = Jan. 19, 6:00-7:00 • Tour dates remaining Dec 15, Jan. 5, 12, 19, 26, 8:30-9:30 • Wish Tree for Teachers...Abby will ask if they have any requests. 	
5:05-5:10	<p>Fundraising Update (Susan)</p> <ul style="list-style-type: none"> • Silent Auction! \$4,300. Goal was \$5,500. Brought in \$600 less than last year, but we did not have the vacation rentals, which brought in almost \$1K additional funds last year. With those, would have potentially met goal (and increased from last year). <ul style="list-style-type: none"> ◦ New Auction Site: The cost of auction site was just over \$200 (5%). But, we had \$380 in PayPal account as beginning balance to offset the cost. Interface much easier and we received positive comments on the new site. We accepted payment through PayPal this year which has also made collecting \$\$ easier. There is a small transaction fee for each payment, but worth it for now. Will assess over time. • Continue to push AmazonSmile through holidays (current bal \$40.78) - Provide directions for families. The next time you shop on Amazon, you can be donating to your child's school! Here's how... In your web browser, type in AmazonSmile. It says "Choose your Charity". Then, add New Century. It will remember this in the future. .5% of the proceeds goes to NCS. • Update: looking to launch a Spring donor campaign. Planning for beginning of April. Will reach out to sub committee on targets/match companies. • Coming up in January and beyond: <ul style="list-style-type: none"> ◦ Box Tops push campaign for winter/spring (Jan. - Mar. 1) ◦ Possible PlanetWise fundraiser (popular items) ◦ Gymfinity event (Feb.) ◦ Butter Braids (March) ◦ Ice Skating Event (April) ◦ Spring Concert and Art Raffle (May) • I'll be sending out a mid-year Fundraising update in January when we return from Winter Break • Check on restaurants for spring (Culver's March- Karen Schultz, Mooyah, Orange Leaf = possibilities) • Check on folks donating via PayPal (e.g. each month (\$5-10) --no regular donations to note... • Check on the timeline for Artsonia. 	<p>Tammy, For the newsletter.</p>

<p>5:10-5:15</p>	<p>Monday After School Programs (Jen Bradley):</p> <ul style="list-style-type: none"> • Jen shared a potential survey to mail out to parents. • Include the student’s input. Add to the parent survey: Did your child enjoy the program? Yes or No, please explain why. • Survey will go out immediately following the 2nd session. • Consider doing after school programming on late start Mondays, when we have more space. • <u>Pros and Cons to doing the After School Programs next year</u> <p>Pros: Provides activities with a STEM focus; worth doing, perhaps do 2 sessions instead of three. Do we need more supplies (Keva planks)</p> <p>Cons: Hard to get staff to provide extra time; Hard for parents to provide; Enrollment was down; Lots of resources for a small number of kids in comparison to the outdoor field trips.</p> <p>Do we need the afterschool programs to focus on STEM, since we are a STEM school? These programs had the highest attendance.</p> <p># of students = 90 (50 different students in several sessions). Look at the number of families.</p> <ul style="list-style-type: none"> • Tiffany Minter will shadow Jen at the spring session. Tiffany will take over this • Volunteer opportunity for next year: Someone is needed to help with snacks next year during the after school program. Thank you for considering. 	
<p>5:15-5:20</p>	<p>Grant Writing Committee (Charyn Grandau)</p> <ul style="list-style-type: none"> • Grant amounts vary. • Focus: <u>Outdoor classroom</u> <ul style="list-style-type: none"> ○ Outdoor Classroom Grant ○ Items for in the backpacks: compasses, binoculars ○ Binoculars for 4th-5th grades \$2,500 - requested ○ Bus fund for outdoor classroom field trips • Check with EPIC to sponsor additional materials or a curriculum for our <u>afterschool program</u>, which focuses on STEM. <ul style="list-style-type: none"> ○ Bus money - request money for buses, for multiple years. ○ Keva Planks ○ Keva Makers • Look at items needed for MakerSpace (for example, OSMO; Bloxels). This could be part of Theme time. <ul style="list-style-type: none"> ○ MakerFaire • Check with teachers for the focus and ideas. 	

5:20-5:30	<p>Diversity and Equity (Leigh Schmidt)</p> <ul style="list-style-type: none"> • Social Justice (still on the radar, and still working on it). • Potential of talking with school board to make enrollment more equitable. This has been discussed with Lilada Gee. She indicated our lottery system discriminates. It is a state policy. We are invested in providing a diverse community. • Goal: nail down how the lottery system works and doesn't work for increasing diversity. • Is there an opportunity to connect with the Boys and Girls Club and open our After-school program? • More members needed on this committee to make connections and bring in new ideas. Thank you for considering! (Tammy, Please put in December Newsletter). • Dyslexia, will be our next topic to potentially provide information about. Wilde Organization, Communication Innovations = potential connections. Will look at this in January. • Continue to work on increasing diversity in our school. (Connected with marketing). • Ideas for reaching/meeting the needs of all our students. • Connections with Lilada Gee from the district has started. 	
5:30-5:40	<p>Upcoming Events:</p> <ul style="list-style-type: none"> • 	
5:40-6:00	<p>Next Steps / Closing:</p> <ul style="list-style-type: none"> • Discuss future charter, school growth, and future move. • Opening the dialogue with teachers is another step needed. • Go Fund Me account for NCS would be very helpful. Setting this up can be a potential fundraiser. Sarah will check with Kelly. • Check with Kelly regarding advertising. Charters within our district are part of a public school district. 	

	NEXT MEETING = TUESDAY, January 10, 2017 4:00-6:00	
	Parking Lot: Potential...Can we look at/discuss a coalition amongst the Charter Schools. Is there a way we can work together? Is there a way to work together in the Charter renewal process? (Ann shared this with VAIS).	

**New Century School
School Improvement Team Goals (SIT)
And
School Learning Objectives (SLO)**

SIT Goal and SLO #1: *We will have 100 % staff engagement in PBIS so that NCS students will decrease their office referrals by 10% based on the 2015-2016 data.*

What is PBIS?

- A collaborative, assessment-based process of developing effective interventions for problem behavior.
- Emphasizes the use of proactive, educative, and reinforcement-based strategies to achieve.
- Aim is to build functional, effective environments in which appropriate behavior is more effective than problem behavior.

Why do we have this goal?

- To provide a universal supports within our school, which are consistent.
- We need more sensitive measures that can help us identify our areas of strength and areas of growth to ensure that we are providing strong universal supports for our students.
- Fidelity to PBIS
- Kids don't know what is expected
- Start here in our locus of control, move out (concentric circles)

How will New Century achieve this goal?

- All staff will participate in the Self-Assessment Survey (SAS).
- Staff will utilize Office Discipline Referrals (ODRs) to record behavioral data.
- The following practices will be utilized:
 - Cool Tools (Kick off and then 1-3 times per month)
 - Morning Meetings
 - Greatness Calls
 - Community Gatherings (monthly)

- Positive Teaching Strategies Tool Box: Nurtured Heart, Love & Logic, Restorative Practices, Nonviolent Crisis Intervention, Responsive Classroom

How will we measure success?:

- PBIS self-assessments (SAS)
- Peer walk-through assessments, and student interviews. The assessments will look at staff engagement in aspects of our Tier 1 such as Morning Meeting, Cool Tools, and school-wide acknowledgements. The focus when reviewing this data will be on the school-wide trends in staff engagement with PBIS.

SIT Goal and SLO #2: *100% staff engagement in Capstone's Craft Plus Writing Curriculum, so that all NCS students will show growth in their writing based on the rubrics and assessments provided in this curriculum, by May, 2016.*

What is Capstone's Craft Plus Writing Curriculum and Why do we have this goal?

- The skills-based approach for informational writing genres supports content-area reading programs, enhancing reading instruction and supporting writing across the curriculum.
- The CraftPlus approach encourages ongoing professional learning communities, a PD approach supported by major literacy organizations.
- Students learn to organize writing in genre-specific formats, create well-crafted drafts, revise to specific Target Skills, and practice conventions authentically. This process is essential in the writing process.
- Embedded formative and summative assessments allow schools and districts to provide frequent and substantive evidence of student writing progress and skills mastery.

Why do we have this goal?

- This curriculum will specifically support our STEM curriculum.
- This curriculum will provide our K-5 staff a common ground for discussing writing growth from kindergarten to fifth grade. This supports data collection and analysis, and thus our Continuous Improvement Team (CIT) goals.
- This curriculum will provide our K-5 staff the process for teaching writing, in addition to the flexibility for working with a variety of topics at each grade level.
- This curriculum will provide guidance for assessing our learners in the writing process.

How will New Century achieve this goal?

- All staff will participate in the professional development webinar provided by Capstone's Craft Plus Writing Curriculum.
- Staff will review the curriculum at their grade level, work with their grade level team, and ask questions to guide themselves with the process.
- Staff will teach writing Target Skills explicitly and systematically within the writing workshop format.
- The following practices will be utilized:

- Use clear expectations and instructional consistency as provided by the curriculum guidelines.
- Connect the writing process with our science curriculum.
- Use rubrics provided by Capstone.
- Use formative and summative assessment data.
- Collect data and analyze it with the staff.
- Set goals based on data collected.

How will we measure success?:

- Rubrics will be used to determine what is expected of the students and how teachers will assess the students.
- Pre-assessments and Post-assessments will be conducted to determine individual growth.
- Staff will analyze data at staff meetings.
- Data will be recorded in Educlimber (if possible) or in Google Docs and/or Google Sheets
- Data will be used to guide teachers with their next steps, and the cycle will continue.