

**NCS Site Council Meeting**  
**January 24, 2017**  
**4:00-6:00 pm**



Site Council Members

Ann Princ'l*	Jennifer Klawiter*	Abby Jakowski*	Jennifer Bradley(Jen)
Katie Kohl	Leigh Schmidt*	Kim Wroblewski*	Sarah Gaskell*
Tiffany Minter	Brett Polglaze*	Susan Christiansen*	Charyn Grandau

\*=Present

Time	What	Next Steps
4:00-4:02	<p><b>Opening:</b></p> <ul style="list-style-type: none"> <li>• Celebrate the Positives</li> <li>• Norms for Collaborating               <ul style="list-style-type: none"> <li>○ Equity of Voice</li> <li>○ Active Listening</li> <li>○ Respect for all Perspectives</li> <li>○ Safety and Confidentiality</li> <li>○ Self Monitor (take care of your needs)</li> </ul> </li> <li>• Review agenda and outcomes</li> </ul>	<p>*Kindness Week</p> <p>*Thank you, Abby, for all you do, and for sharing the Chess information with us. Students enjoyed it.</p> <p>*Chess information from Abby can be shared school-wide (March 4th event).</p>

<p>4:02-4:08</p>	<p><b>President's Report from 501c3:</b></p> <p><b>\$18,650 =Bank balance (Does not reflect any fundraising, which will be for 2017-18)</b></p> <p><b>\$12,000 secured for next year (will increase due to EPIC grant) Need \$20,000 to match last year.</b></p> <p><b>Treasurer's Report, from President Brett Polglaze</b> Summary Sheet showing our spending since June was shared.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <ul style="list-style-type: none"> <li>• Should we explore an endowment fund? (Put money into this account). This would be a great position to get to. Brett and Sarah will explore.</li> <li>• Do we need to consider a scholarship fund? Brett and Sarah will explore.</li> </ul> <p><b>Next Charter and Growth Discussion</b> <b>Encourage teachers to spend their money :)</b> <b>Sleds</b> <b>Request: \$100 to purchase sleds.</b></p> </div>	<p>*Look at getting more Keva Planks for the After-School Program.</p> <p>We currently have 12 Keva Plank sets.</p> <p>EPIC Grant money discussion. We are grateful for this grant. Consider payment to classroom teachers (employed by the district) who participate in After-school activities (beyond Homework Club).</p> <p>Are boys interested in some kind of running group?</p> <p>Kiwanis money \$1,000, was used for bussing this year. Chess club and yoga instructor was pushed into the operating budget for next year. \$1,400 pushed to next year. Brett will share an email with details.</p> <p>Sleds \$100 approved to purchase sleds.</p> <p>Purchase 800 more Keva Planks (about \$300). Recommendation = to have enough kits to have a 2:1 ratio students to kits.</p>
------------------	--	--

		<p>For this school year, the deadline for teachers to spend money is June 30. If teachers do not spend their money, it will roll over into a general fund for the next school year. This money will then be redistributed. FYI...Money can be used for whatever teachers need. Consider SPED teacher in the budget for materials. Also, discuss budget with Art and Music teachers, to find out their needs.</p>
<p>4:08-4:20</p>	<p><b>Staff / School Updates:</b></p> <p><b><u>New Century School Learning Goals:</u></b> Our Goals are below.</p> <p><b><u>Behavior Plan:</u></b></p> <ul style="list-style-type: none"> <li>• Kindness Matters! <ul style="list-style-type: none"> <li>○ Greatness Ambassadors - focusing on kindness in January</li> </ul> </li> <li>• Next Community Gathering = Thursday, February 9, 7:45-8:05 am SC Step Room; Theme= Helpfulness</li> </ul> <p><b><u>PBIS Goals accomplished in December:</u></b></p> <ol style="list-style-type: none"> <li>1. <b><u>Teachers worked with their students to create a Classroom Matrix</u></b></li> <li>2. <b><u>In January and February, Teachers will be introduced to Cool Tools to use in different parts of the school.</u></b></li> <li>3. <b><u>Additional Goals and Updates</u></b> <ol style="list-style-type: none"> <li>a. Utilizing resources within the district to provide guidance and assistance for behavior management.</li> <li>b. Arriving to School on time</li> <li>c. Cell phones off/mute (if heard or used, they will be placed in the office for the day).</li> </ol> </li> </ol>	<p>Staff Pictures to welcome folks when they come into the building.</p> <p>Positive behavior reminders provided in newsletters.</p>

	<p>d. Hats off e. After School Programming</p> <p>We have received our new writing curriculum and have the following plan in place:</p> <p><b><u>NCS CraftPlus Writing Curriculum</u></b>  <b>Goals for January:</b></p> <ol style="list-style-type: none"> <li>1. Give the writing prompt by: January 10</li> <li>2. Review the results from the writing prompt. Divide your class results into 3 groups. Choose 1 representative from each group.</li> <li>3. Discussion continued at our January 24 staff meeting.</li> </ol> <p><input type="checkbox"/></p>	
<p>4:20-4:25</p>	<p><b>(Abby) Enrollment / Tour Dates</b>  <b>January 20th update:</b></p> <p><b>See emails.</b>  <u>NCS - 17 - Kindergarten</u></p> <p><u>NCS: 4-Gr 1, 1-Gr 3, 1-Gr 4</u></p> <ul style="list-style-type: none"> <li>• Information has been snail mailed and emailed to incoming K families. All tour and info meeting information is on the District Website and our website.</li> <li>• Information meeting with all VASD Elementary Schools: January 12 at Badger Ridge</li> <li>• NCS overview at NCS = Jan. 19, 6:00-7:00 pm</li> <li>• Tour dates remaining Jan. 26, Feb. 2, 9, 16 8:30-9:30 am</li> </ul>	
<p>4:25-4:35</p>	<p><b>Fundraising Update (Susan)</b></p> <ul style="list-style-type: none"> <li>• Continue to push <b>AmazonSmile</b> (current bal \$?) - Check if directions were provided to families. The next time you shop on Amazon, you can be donating to your child's school!</li> </ul>	

	<p>Here's how... In your web browser, type in AmazonSmile. It says "Choose your Charity". Then, add New Century. It will remember this in the future. .5% of the proceeds go to NCS.</p> <ul style="list-style-type: none"> <li>• Update: looking to launch a <b>Spring donor campaign</b>. Planning for beginning of April. Will reach out to sub committee on targets/match companies.</li> <li>• Coming up in January and beyond: <ul style="list-style-type: none"> <li>○ <b>Box Tops</b> push campaign for winter/spring (Jan. - Mar. 1)</li> <li>○ Possible <b>PlanetWise</b> fundraiser (popular items)</li> <li>○ Gymfinity event (Feb.)</li> <li>○ Butter Braids &amp; Coffee Fundraiser (March)</li> <li>○ Ice Skating Event (April)</li> <li>○ Spring Concert and Art Raffle (May)</li> </ul> </li> <li>• Susan will be sending out a mid-year Fundraising update in January when we return from Winter Break</li> <li>• Check on restaurants for spring (Culver's <b>March- Karen Schultz</b>, Mooyah, Orange Leaf = possibilities)</li> <li>• Check on folks donating via PayPal (e.g). each month (\$5-10) --no regular donations to note...</li> <li>• Check on the timeline for Artsonia. <b>--this probably shouldn't be a fundraising committee item, as it is managed separately and all proceeds are allocated to the art program, without discussion.</b></li> </ul>	<p>Tammy, For the newsletter.</p>
<p>4:35-4:45</p>	<p><b>Monday After School Programs (Jen Bradley):</b></p> <p><b>Epic Grant Money!</b></p> <ul style="list-style-type: none"> <li>• Tiffany Minter will shadow Jen at the spring session. Tiffany will take over this.</li> <li>• Volunteer opportunity for next year: Someone is needed to help with snacks next year during the After-school program. Thank you for considering.</li> </ul>	
<p>4:45-</p>	<p><b>Grant Writing Committee (Charyn Grandau)</b></p>	

<p>4:50</p>	<ul style="list-style-type: none"> <li>• Grant amounts vary.</li> <li>• Focus: <u>Outdoor classroom</u> <ul style="list-style-type: none"> <li>○ Outdoor Classroom Grant</li> <li>○ Items for in the backpacks: compasses, binoculars</li> <li>○ Binoculars for 4th-5th grades \$2500 - requested</li> <li>○ Bus fund for outdoor classroom field trips</li> </ul> </li> <li>• Check with EPIC to sponsor additional materials or a curriculum for our <u>afterschool program</u>, which focuses on STEM. <ul style="list-style-type: none"> <li>○ Bus money - request money for buses, for multiple years.</li> <li>○ Keva Planks</li> <li>○ Keva Makers</li> </ul> </li> <li>• Look at items needed for MakerSpace (for example, OSMO; Bloxels) This could be part of Theme time. <ul style="list-style-type: none"> <li>○ MakerFaire</li> </ul> </li> <li>• Check with teachers for the focus and ideas.</li> </ul>	
<p>4:50-4:55</p>	<p><b>Diversity and Equity (Leigh Schmidt)</b></p> <ul style="list-style-type: none"> <li>• Social Justice (still on the radar, and still working on it).</li> <li>• Potential of talking with school board to make enrollment more equitable. This has been discussed with Lilada Gee. She indicated our lottery system discriminates. It is a state policy. We are invested in providing a diverse community.</li> <li>• Goal: nail down how the lottery system works and not works for increasing diversity.</li> <li>• Is there an opportunity to connect with the Boys and Girls club and open our after school program?</li> <li>• More members needed on this committee to make connections and bring in new ideas. Thank you for considering! (Tammy, Please put in December Newsletter).</li> <li>• Dyslexia, will be our next topic to potentially provide information about. Willde Organization, Communication Innovations = potential connections. Will look at this in January.</li> <li>• Continue to work on increasing diversity in our school. (Connected with marketing).</li> <li>• Ideas for reaching/meeting the needs of all our</li> </ul>	

	<p>students.</p> <ul style="list-style-type: none"> <li>• Connections with Lilada Gee from the district have started.</li> </ul>	
4:55-5:00	<p><b>Next Steps / Closing:</b></p> <ul style="list-style-type: none"> <li>• <b>Discuss future charter, school growth, and future move.</b></li> <li>• <b>Opening the dialogue with teachers is another step needed.</b></li> <li>• <b>Go Fund Me account for NCS would be very helpful. Setting this up can be a potential fundraiser. Sarah will check with Kelly.</b></li> </ul>	
	<p><b>NEXT MEETING = TUESDAY, February 14, 2017 4:00-6:00 pm</b></p>	
	<p><b>Parking Lot:</b></p>	

Meals/food for teacher conferences?

**New Century School**  
**School Improvement Team Goals (SIT)**  
And  
**School Learning Objectives (SLO)**

**SIT Goal and SLO #1:**

*100% of NCS Staff will participate in training and/or staff meetings regarding PBIS, which leads to reflection and innovation, so that NCS students will decrease their office referrals by 10% based on the 2015-2016 data, by May, 2017.*

**What is PBIS?**

- A collaborative, assessment-based process of developing effective interventions for problem behavior.
- Emphasizes the use of proactive, educative, and reinforcement-based strategies to achieve.
- Aim is to build functional, effective environments in which appropriate behavior is more effective than problem behavior.

**Why do we have this goal?**

- To provide a universal supports within our school, which are consistent.
- To provide more sensitive measures that can help us identify our areas of strength and areas of growth to ensure that we are providing strong universal supports for our students.
- To provide fidelity to PBIS at our site which will lead to consistency across the district.
- To provide our learners behavior expectations.

**How will New Century achieve this goal?**

- All Staff will participate in training and/or staff meetings regarding PBIS.
- All staff will participate in the Self-Assessment Survey (SAS).
- All staff will utilize Office Discipline Referrals (ODRs) to record behavioral data.
- All Staff will show evidence of following practices will be utilized:
  - Cool Tools (Kick off and then 1-3 times per month)
  - Morning Meetings
  - Greatness Calls
  - Community Gatherings (monthly)
  - Positive Teaching Strategies Tool Box: Nurtured Heart, Love & Logic, Restorative Practices, Nonviolent Crisis Intervention, Responsive Classroom

**How will we measure success?:**

- By May, an increase of 100% in our PBIS self-assessments (SAS).
- By May, 100% of classrooms will have a Y on the Classroom Walk-Through, indicating the observable practice is in place. Also by May, 100% of School-Wide practices will be in place. The Classroom Walk-Through Assessment will be conducted by the Director, (attached). Baseline data will be collected in December. Assessment will be repeated in May.
- By May, A decrease of 10% in our PowerSchool Office Referrals.

**SIT Goal and SLO #2:** *We will have 100% of our teachers implement the Capstone's Craft Plus Writing Curriculum, so that all NCS students will show growth in their writing based on the rubrics and assessments provided in this curriculum, by May, 2016.*



### **What is Capstone's Craft Plus Writing Curriculum and Why do we have this goal?**

- The skills-based approach for informational writing genres supports content-area reading programs, enhancing reading instruction and supporting writing across the curriculum.
- The CraftPlus approach encourages ongoing professional learning communities, a PD approach supported by major literacy organizations.
- Students learn to organize writing in genre-specific formats, create well-crafted drafts, revise to specific Target Skills, and practice conventions authentically. This process is essential in the writing process.
- Embedded formative and summative assessments allow schools and districts to provide frequent and substantive evidence of student writing progress and skills mastery.

### **Why do we have this goal?**

- This curriculum will specifically support our STEM curriculum.
- This curriculum will provide our K-5 staff a common ground for discussing writing growth from kindergarten to fifth grade. This supports data collection and analysis, and thus our Continuous Improvement Team (CIT) goals.
- This curriculum will provide our K-5 staff the process for teaching writing, in addition to the flexibility for working with a variety of topics at each grade level.
- This curriculum will provide guidance for assessing our learners in the writing process.

### **How will New Century achieve this goal?**

- All staff will participate in the professional development webinar provided by Capstone's Craft Plus Writing Curriculum.
- All staff will review the curriculum at their grade level, work with their grade level team, and ask questions to guide themselves with the process.
- All staff will teach writing Target Skills explicitly and systematically within the writing workshop format.
- The following practices will be utilized:
  - Use clear expectations and instructional consistency as provided by the curriculum guidelines.
  - Connect the writing process with our science curriculum.
  - Use rubrics provided by Capstone and adjust them as needed for our students.
  - Use formative and summative assessment data.
  - Collect data and analyze it with the staff.
  - Set goals based on data collected.

### **How will we measure success?: Focus on Student Learning**

- All staff will develop scoring Rubrics which will be used to determine what is expected of the students and how teachers will assess the students. (For assessing student writing).
- All staff will conduct pre-assessments and post-assessments to determine individual growth. Goal will be set at the staff meeting in December.
- All staff will analyze data at staff meetings.
- All staff will record data in Educlimber (if possible) or in Google Docs and/or Google Sheets.
- All staff will use data to guide their next steps, and the cycle will continue.

**PBIS**  
**Classroom Walk - Through Assessment Form**

School \_\_\_\_\_ Date \_\_\_\_\_

Mark each box with Y for compliance or N for noncompliance.

Observable Practices	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Total # of Y
The teacher has a respectful attitude and has a positive rapport with the students.							
Pre-corrects are used to remind the students of the rules, using the classroom matrix.							
Students are positively reinforced when good choices are made. (acknowledgement system)							
Teacher actively supervises the class.							
Procedures are in place for all transitions within the classroom (and are taught)							

**School- Wide:**

	In Place	Comments
1. 4 out of 5 students surveyed can recite the School Wide Expectations		
2. 4 out of 5 students surveyed say they have been acknowledged for positive behavior in the past 2 weeks.		
3. 4 out of 5 students surveyed say they have been taught or re-taught the school wide rules and expectations in the past 2 weeks.		
4. Area- specific expectation posters are hung throughout the building.		
5. Staff members are seen actively supervising all areas of the building		