

NCS Site Council Minutes for May 10, 2016, 4:00 pm at NCS, Lee Lohr's Classroom

Welcome: Spring Sing Reflections? The following site council members were in attendance: Leigh Schmidt, Jennifer Bradley, Jennifer Klawiter, Jim Ruder, Abby Jakowski, Katie Kohl, and Sarah Gaskell. Non-voting 501c3 Representatives: Charyn Grandau, Kim Wroblewski, and Tiffany Minter. Non-voting 501c3 Representatives: Susan Christiansen and Charyn Grandau. 501c3 Members at 5:00 pm: Brett Polglaze. Not in attendance: Robin Kling, Brandi Mueller, and Steve Schultz, 501c3 Secretary.

501c3 Report: We will have a joint meeting on May 10 with the 501c3 members joining us at 5:00 pm.

STEM and Personalized Learning: Terrace Town was another successful effort. The Thursday field trip and Saturday shows went well. Most teachers felt it will be worth considering doing again in another couple of years. There is a question if the process is worth an NCS student doing it 3 times. Although the investment of time and energy was significant, it was not as consuming as the first time two years ago. The assembly following the set-up on Thursday was very loud and uncomfortable for several students. We won a 4/5 pizza party from Michael Johnson.

Earth Day: Walk in the Woods went very well as the weather cooperated nicely. This also was favorably reviewed by teachers to repeat again. Jennifer tossed out the idea of doing this on a monthly basis.

Heidi has reviewed a STEM curriculum map from the State of Indiana and reports the next step might be for each grade level teacher to review that document to explore what we might be interested in adopting. <http://www.doe.in.gov/ccr/indiana-stem-education-science-technology-engineering-and-mathematics>

The garden was tilled through a donation from the Johncox family. Planting is expected to start this week. Lee tracked down many donated plants from the Oakhill Correctional Facility.

Lee Lohr presented information to consider having 4/5 classes convene school outdoors in the woods for an afternoon, perhaps on Wednesdays, each week next school year. The classes could meet at the Madison School District School Forest, the Arboretum, County or State Parks, etc. Total expected costs are projected to be about \$3,500 for bussing. At times the class could focus on hiking, water sampling,... Other times, journaling, reading, working math,... while in the woods. Lee is hopeful this might be a great grant target project. Motion passed to budget the \$3,500 if need be next year.

Staffing -

Leigh and Sarah will head up efforts to honor Sandee. Sandee will be coming on Wed., May 18, to be recognized by staff after school, and is expected to be present for the Ice Cream Social on June 2. Sandee visited briefly on the Terrace Town Saturday event and at the Spring Concert.

The selection committee for the NCS Director position completed Skype screening interviews and is scheduled to interview four final candidates on Thursday, May 12.

We expect to post both the K/1 position (internally only) and the Music and Art positions this week. Volunteers to be part of the interviews include: K/1 on Tues., May 24, 3:00-4:00 pm (Tiffany and Leigh), Music on Wed., May 25, 3:00-5:00 pm (Kim, Jennifer B. and Abby) and Art on Thurs., June 2, 3:00-5:00 pm (Jennifer K., Susan, and Abby).

Draft as of April 7, 2016, approved by Central Office, May 2016

NCS Position	NCS 2015-2016 FTE	NCS 2016-2017 FTE
Administrator	0.80 18 hours/week	0.80 18 hours/week
Classroom Teachers	6.00 37.5 hours/week	6.00 37.5 hours/week
Integrated Arts (Music/Art)	0.55 (20.62 hours/week)	.29 Music Teacher (10 hours per week)

		.29 Art Teacher (10 hours per week)
PE	0.29 Shared Service	0.29 Shared Service
Secretary	0.73 One 30 hours/wk One 10 hours/wk	0.73 One 30 hours/wk One 10 hours/wk
Ed. Assistant	0.66 Two at 18 hours/wk	0.66 Two at 18 hours/wk
LMC	0.10 Shared Service	0.11 Shared Service
LMC Assistant	0.03 Shared Service	0
Ed. Tech.	0.08 Shared Service	0.08 Shared Service
Ed. Tech. Assist.	0.08 Shared Service	0.09 Shared Service
Site Council	0.04 Ed. Leadership	0.04 Ed. Leadership
Operations	0.08 (an additional .02 continuing from Site Council)	0.08 (an additional .02 continuing from Site Council)
Total	9.44	9.46

After School Programming.

	Fall Oct. 12- Nov. 30	Winter Jan. 4- Mar 7	Spring Mar.14- May16
STEM	Scott- Inv. Spec.- 20 Heidi's Room	Tess Wirth -Recycled Racers-21 I/A room	Tara- Sun/Moon-21
Club	Chess with Abby- 21 Library	Cursive- Charyn-24 Library	Bricks for Kidz-23 Library
Homework	Tara/Sue- 4 K/1 room	Jennifer- 3 Jennifer's room	Scott- 4

We have one more week of programming. Jennifer B. has outlined attractive STEM sessions from EE to be presented by staff members. She hopes to attract parents to lead various clubs as well. Lee Lohr mentioned he would be interested in hosting a Keva Block building session. We would hope to also offer a Homework Club session. We will not plan to offer K/1 options in the fall.

Enrollment- We currently have 122 students enrolled. We have repeated our request for 126 student enrollments for 2016-2017 with one possible Open Enrollment student for 4th grade and one for 1st grade because of the possible need of current students moving out of the District. We will post "openings" on our website.

We have heard from a couple of students' families that they will not be returning to NCS. For next school year, we currently have two openings in 2nd grade, three openings in 3rd grade, and three openings in 5th grade with a wait list for K, 1st, and 4th grades.

We will be collecting all fees electronically this summer. We will send out a "survey" to confirm family plans to students to NCS in May. We will plan to offer a August 22 or 23 as Family Contact sessions with all students new to classroom teachers again with options to meet at homes or at the Verona Public Library. Jim and Tammy did confirm there is a \$1.00 fee for using a debit card and a \$2.65 fee for using

a credit card. There was discussion to reduce the Technology fee from \$15.00 to 13.00 to compensate for this fee extended to families. The consensus was to keep the current 15.00 in place, as families in need can and do apply for scholarships to have fees waived.

WI Forward All students have completed the WI Forward. It took approximately half the projected amount of time. MAP testing for grades 3, 4, and 5 is now underway. This is typically a one hour commitment for Reading and one hour for Math.

Diversity and Equity Committee- May 17, 7:00 at the PAC: Our share of the costs of Dr. Erin Winkler's presentation on "Children are not Color Blind- Talking with Children about Race" would be \$350. A student activity on Social Justice planning is being postponed until the fall. It was just too difficult to confirm high school and community partners to lead activities this busy time of the year.

VASD School Board Report- The board hosted a working meeting last evening to discuss possible building options in the district. There is more to come through community discussions in May and a survey in the fall. Needs at NCS and Sugar Creek are expected to be addressed.

The School Board has three new members: Noah Roberts, Meredith Stier Christensen, and Russell King. The District agreed to terms with GHC as the health insurance provider for the next several years.

Social/ School Climate Efforts:

Volunteer- concerns/suggestions and event revisions for next year. Abby reported that through Sign-up Genius we have asked parents to fill 517 slots up until now (Field Day still to come.) 75% of the slots have been filled but too often by the same people. She will draft a plea for a greater variety of parents to step up if possible and include it in our newsletter. We also discussed the plan to cut back on Teacher Appreciation Week meals and other food offerings at events.

Teacher Appreciation Week: May 2-6. Abby and Sign-up Genius volunteers did a great job honoring teachers each day last week with a full meal provided at school. Although it was greatly appreciated, some teachers felt it was not necessary to have a daily meal provided.

Annual Survey- Susan will put together survey drafts to cover after school, fundraising,... The district just sent a family survey on overall satisfaction of school experience.

Spring Concert and Art Show- was very well attended. Students did a great job performing. Tess Wirth did well with organizing the event. Volunteers helped mat and hang art. This is another event where teachers volunteered time outside of the work day.

Car Wash- May 14, 12-3:00 pm at the same location at the State Bank of Cross Plains (Verona Location) with May 21 rain date. Proceeds will go to the 5th grade party.

June 2 Ice Cream Social 6:30 pm- Abby and Leigh are teaming up to order ice cream.

Field Day Planning (Wed., June 8)- Goodman pool and recreation area has been reserved. Abby is planning a repeat of much of last year's format with this year offering stations of free play on the playground/basketball court, etc. Abby is exploring a Kube game adaption as well as an Ocean Day exploration station.

Summer play dates will be: Wed., July 20, Tuesday, August 9, and Wednesday, Aug. 24. All are from 6:00-7:00 pm.

Fundraising Report:

Dell Computer Donation? David Bradley's workplace has three older Dell Desktops and one Laptop to donate to school if we are interested. Jim will survey teachers and the Tech Dept.

Culvers: check for \$475 has just arrived.

Art 50/50 raffle- netted \$372 at the Spring Concert last evening.

Balance: \$27,748.52

- o Curriculum / School Supplies: \$500
 - o Fieldtrip: \$500
 - o Marketing: \$1,000
 - o STEM: \$4,000 (\$500 per teacher, per year, plus \$1,000 for PD/global purchases).
 - o After-school Programming: \$4,000
 - o Internal events/cultural: \$1,000
 - Operating Budget: \$1,500
- Keep in mind that teachers have yet to spend their balance of \$500 per teacher STEM account.

Item Requests

- \$ **2,734.58** for 2016- 2017 Everyday Math Journals and digital Teaching Tools.
 - \$ **500.00** Spring afterschool STEM (\$300)and Homework club (\$200) program teacher costs
 - \$ **350.00** for Dr. Erin Winkler fee and travel. (from Marketing budget)
 - \$ **1,200.00** estimate for five new Chromebooks? About 5 are getting cranky
 - \$ **1,500.00** for operating budget contribution
 - \$ **850.00** for Field Day rental of Goodman Recreation Center
 - \$ **150.00** for two more quarts of Dry-erase product to be applied in summer.
- Keep in mind Teachers have yet to spend balance of \$500 per teacher STEM account.

The above requests were motioned and approved.

We discussed, motioned and approved the budget categories and amounts for the next school year

- o Fieldtrip: \$1,000
- o Marketing: \$500
- o STEM Curriculum : \$1,000 for each classroom teacher (\$6,000) and 1,000 for Prof. Dev.
- o Other School Supplies: \$500
- o After school Programming: \$2,000
- o Internal events / cultural/ school climate: \$1,000
- o Everyday Math for 2017-18 \$2,800
- o Operating Budget: \$1,500
- o Outdoor Classroom Bussing Expenses: \$3,500
- o Fundraising: \$200

Announcements:

- May 11 Mrs. Klawiter's class to visit Miller's
- May 14 12:00-3:00 pm- 5th grade car wash fundraiser
- May 14 Maker Faire in Madison with Mr. Gundlach's class.
- May 17, 7:00 pm, "Children are not Color Blind: How Children Learn Race." Dr. Winkler at the PAC
- May 18 and 19: 5th Grade History Plays
- May 19: NCS Welcome to Kindergarten evening starting at 6:15 pm
- May 20 and 26: Mrs. Klawiter's class to VAHS FACE Class to complete cooking projects.
- May 26 4/5 Canoeing and K/1 International Crane Foundation Trips
- June 2 NCS 5th grade Graduation 5:45 pm
- June 2 NCS Family Ice Cream Social 6:30-7:15 pm
- June 6 Free Book Fair at NCS 12:30-2:20 pm
- June 7 Bike/Walk to School Day
- June 8 Field Day at Goodman Pool
- June 9 Last Day of School with 12:20 pm Dismissal, report cards go home

**Next NCS Site Council meeting date: Tuesday, June 7, 2016, at 4:00 pm at NCS.
Meeting adjourned at 6:10 pm.**