

Meeting Minutes
June 4, 2019
New Century School – Governance Council
4:00 – 6:00 pm at NCS

Attendees: Rikki Conwell, Sara Rem, John Porco, Leigh Schmidt, Jen Collins, Ann Princl, Jill Markus, Betsy Purpero

Introductions

Approval of [May 13 Minutes](#) - Motion to approve, John. Second- Rikki

Governing Council election for 2019-20 school year is underway. Ballots went home via school messenger email on June 3, paper ballots will go in Friday folders for youngest/only and 2nd copy folders. Voting is open until June 12.

Officers will be elected by consent decree via email a few weeks after voting ends.

Committees: All GC members must join and SERVE on a school committee. Available committees (and interested members) are:

Fundraising: Rikki, Jen C., Jill M.

Social: Hannah, Sara

Future Schools: Kim, Betsy, Pat Collins*

Outreach/Engagement (formerly Marketing): John, Heather, Besty, Sara

Grant Writing: Betsy, Jen C., John

*Continue to work to recruit non-GC members (like Pat) to these committees

Field Day: Still in desperate need of volunteers. Contact people signed up for swimming to see if any are free to come in the morning as well. Time to consider cutting back even more on Field Day activities? Maybe just an afternoon of swimming? Not enough volunteers, and volunteer numbers are dropping every year.

PE Teacher: Applications are being accepted now, tough position to fill at .29 FTE. Ann will email GC once interviews are scheduled to request parent representation on the interview committee. Important to balance the demographics of the committee wherever possible.

We are currently at 124 enrolled for the 2019-20 school year. One accepted K student will not be attending, but we already had 22 enrolled, so this brings us down to the ideal 21. One current 4th grader will be moving away. Because of current numbers, we will only be able to accept 19 k students for 2020-21, but Ann will meet with Dean Gorrell over the summer to discuss this.

CIT Goals will stay the same for 2019-20

Directory: GC Members, please review letter that will be sent to families (full text follows minutes in this document)

2020 Move

- A signage budget is available, but clarification is needed for what this will cover. Teacher nameplates? Office signage? Can we use some towards the mural?
- Greg V. is in charge of district-wide move logistics. He will share information about timelines, labeling, etc. He is not available in the summer, so this info won't be available before fall.
- What can GC do to support the move and minimize the impact on students and teachers during the school year?
- PE Equipment: We did not get the grant, still looking at shareable "units" across the district. We won't know how much funding is needed until we know what we can get from other school's surplus or shared materials.

Budget Discussion:

- No change to FTE for 2019-20
- Changes are being made by District/DPI to account numbers, lots of shifting, no great impact, just FYI
- Operating budget stays small, supplemented by fundraising dollars, to allow us to maintain guidance and resource teacher supports.
- Tech budget- Should a portion be allotted to teachers? Wait until end of year in case of needed repairs/replacements, then divide remainder between teachers for apps, gear, etc.
- Line item for professional development for teachers?
- Maintain \$500 discretionary funds for each classroom teacher
- A bigger discussion is needed, ideally involving Tammy and Brett.
- **Budget meeting set for July 16 at 6pm, location TBD**

VAIS Cooperation for shared items:

- Rikki emailed, has not heard back, VAIS has large fundraiser tonight, will likely reply when that dust settles.

- Will need to coordinate on Book Room, Library, PE, Mural

Hydroponics

- Opportunity to have hydroponic food production equipment from Fork Farms. \$3500 if paid by end of June. We do not have \$3500 for this, but are very interested.
- District nutrition person is interested in working with us on this
- Looking into other funding sources.
- Would be housed in Konop classroom for now, with potential for expansion into larger room near cafeteria at K-Wing.

2019-2020 Fundraising Calendar:

- Do we want to drop any fundraisers?
- What do we need to raise next year, for regular budget items AND move related needs? Library is at 3,000 books, goal is 5,000, Mural? PE equipment? Teachers' additional needs for new rooms?
- Continue to earmark fundraisers for specific needs
 - Balance teacher spending autonomy with parents' desire for targeted giving
- Offer "opt out of fundraising" fee as an option?
- Auction reaches beyond NCS community
 - Look at more events to branch out to givers outside of NCS families: Pancake breakfast, Bingo, Food Carts...

GC Members- Review Mission and Sustaining Values as we head into a new year!

Budget meeting: July 16, 6pm, location TBD

Regular meeting: August 6, 4pm? Location TBD

Proposed letter to families regarding directory- GC members, please review:

Hello Families,

A K-5 school directory, is being created by, _____ a NCS/VAIS Governance Council member. This directory will include the following information regarding our students and their families:

- Student Name
- Student Grade
- Parent/Guardian name(s)
- phone number
- email
- address

- A place for additional notes as well as preferred method of contact

This directory is most often used for connecting with other families for social purposes such as playdates or birthday parties.

If you are interested in being a part of this directory and receiving a copy, please fill out the attached Google form.

Please note following important information:

- You may choose to opt in to be a part of this directory by filling out the form, but it is **not** mandatory.
- This directory will **only** be shared with our NCS/VAIS families who share their information.
- If you choose not to share your contact information, you will not receive a copy of the directory.
- This directory will not be shared outside our NCS/VAIS school community.
- If you opt in and receive a copy of the directory, you may not share it with anyone. You may only use the information provided for your personal use.
- This directory is family/parent collected and managed.
- Our NCS/VAIS school office will not share nor provide information for this directory.

On InfoSnap, families provide contact information, which then becomes available to the school district via PowerSchool. For safety, our NCS/VAIS office has access to all important contact information regarding your child via PowerSchool. Only district employees will use PowerSchool to contact families when needed. This family directory is **not** connected with the school district PowerSchool.