

# Meeting Minutes for September, 2019

New Century School – Governance Council

6:00-8:00pm @ NCS

Attendees: Ann, Jill, Rikki, Andrew, Lee, Kim, Sara, John, Betsy, Heather, Hannah, Jen

- Approval of August Minutes
- Discussion Items
  - Back To School Night
    - John Porco will speak re: volunteer opportunities
  - Spirit wear for staff
    - Historically teachers were provided with spirit wear, one year for support staff, one year for teaching staff
    - Connect Susan w/ Erin (coordinating spirit wear order)
    - Aim for providing to 6 people - prioritize new staff
  - NCS participation in Homecoming Parade
    - Application due 9/24, 9/30 mandatory meeting, Parade Friday 10/4 @ 4:15
    - 1 adult/10 students, 10-25 students from each school is allowed
    - Traditionally have not participated in this parade. Is there interest?
    - All of the other elementaries and charter schools participate
    - There is not interest from this group in organizing this, does not fit mission
  - Kids Expo volunteers
    - November 2 at VAHS, 9-2
    - Fliers on table
    - Some type of kid activity, fliers on table
    - Ann will bring tarp, tablecloth, nametags, banners, keva planks
    - Shifts will go out on signup genius
    - John to handle updated brochures
  - Charter Renewal Updates
    - Draft of charter renewal is in place
    - Appendices are being drafted
    - John met w/ staff at staff meeting
    - John to set up meeting w/ Dean for beginning of October to present documents.

- Volunteer related items: fall party, beginning school year recap
  - Fall Party 10/18 or 11/1 - will check with the planning group
  - Teacher Meals for Conferences Wednesday night, Thursday morning
- Fundraising
  - Online Auction
    - Proposal to move auction to spring (aiming for early March)
  - Wish lists
    - Form for submitting staff requests
      - Funding request form, date, what they need, estimated cost, short justification/how does it meet goals of school?
      - Should there be a cap for individuals?
  - Committee Functions
    - Structure, meeting schedules
    - Future Schools, Social,
    - Need for directory of members and contact information
    - Can committee business be moved to first portion of GC meeting and latter half of meeting for reporting out?
    - Fundraising/Grant Writing: **Rikki**, Jen C., Jill M. (grant writing: Betsy, Jen C., John, Andrew - put under fundraising (Christine Posey?))
    - Social: **Hannah**, Sara, Heather
    - Future Schools: **Kim**, Betsy, Pat Collins\*
    - Outreach/Engagement (formerly Marketing): **John**, Betsy, Sara
    - Curriculum/Instruction: Betsy, Heather,
    - Action Items: obligations, roles and functions for each of the groups along with a directory of who is in charge, who's involved, who should be contacted due by 9/16
    - Sheet should include blurb about each committee, how often meetings are, what time commitment is
- Directors Report
  - 4/5 spot available, no wait list still available, spot is available to a new student moving into VASD

- Request for additional communication about how to withdraw students w/  
district registrars
- Need one parent and one staff member to be present at The Director's Listening  
Session on November 19 6:00-7:00
- Summer Reading Pictures of Staff were shared. Need pictures of GC - October  
meeting
- Hydroponics
  - Andrew has reached out to Waunakee contact re: upkeep, cost, operational
  - Maintenance is a couple hundred \$ every 6 months
- Move help will be needed in May and August
  - Moving company has not yet been chosen
  - Would like to facilitate helping teachers pack up units as they're completed  
rather than waiting until the end of the year to do that.
  - Moving company will not move anything that is "personal" (not purchased by  
school).
- Intrinsic Bias discussion will happen at October meeting